

BHBI School	Policy/Procedure manual
HEALTH AND SAFETY POLICY MOE VULNERABLE CHILDRENS ACT 2014	NAG 5

Child Protection

Activities carried out to ensure that children are safe in cases where there is the risk of suspected abuse or neglect.

Responding to Child Abuse



Disclosure of report of suspected child abuse is received



Inform

Discuss in the first instance with the Principal and/or a member of the SMT.



Record

Principal to record all information that is related to the suspected child abuse – if required request relevant documentation. Seek relevant external support if needed e.g. Traumatic Response Team, Special Education, other relevant information from staff.

(See appendix a) recording of responding to disclosure process.



Notification

The Principal must inform the

1. Board of Trustees immediately
2. Oranga Tamariki or relevant external services, in compliance with relevant legislative responsibilities.
3. The parents/caregivers of the student or if there is no threat to student safety.



Notifying Authorities

Notify Oranga Tamariki

Key considerations

Oranga Tamariki will:

1. Make the decision to inform the parents or caregivers, in consultation with our organisation
2. Advise what if any immediate action may be appropriate including referring the concern to the police.
3. Oranga Tamariki is responsible for looking into the situation to find out what may be happening, whether our organisation needs to work with the family or put them in touch with people in their community who can help.

NB: the severity of the suspected abuse or neglect is not up to the staff member / principal to determine. The principal has the ultimate responsibility to ensure appropriate authorities are notified when a staff member or third party to the school informs them that a child has been, or is likely to be, or is suspected of being, abused or neglected.