

<b>BHBI</b>	<b>Procedure</b>
<b>CRITICAL RESPONSE</b>	<b>NAG 5</b>

Guidance and rules for staff at Blockhouse Bay Intermediate to manage challenging student behaviour.

Where possible, we need to manage challenging behaviour by preventing dangerous situations developing safety plans or using de-escalation techniques to calm things down.

Challenging and violent behaviour (3 Tier plan):

**Tier 1 strategy "Prevention plan"**

This will look like defiance and the beginning of a major meltdown for the student.

1. Create safe environment and give them reassurance until they calm down.
2. Address behaviour when they are calm or after a bit of time.
3. Use eTAP to keep anecdotal notes on students which SMT can also access. (Look at guidance tab on the learner hub and speak to your whanau members for further advice.)
4. Talk about students of concern/at risk in whanau meetings and keep a ongoing profile in your whanau minutes.
5. This could include prevention plans and referring to tki website for strategies that could be used <http://inclusive.tki.org.nz/guides/behaviour-and-learning/>
6. Discuss with whanau leader a RESPONSE plan using Ngaria's template. [https://docs.google.com/document/d/1wktosdaVAswWbC8z3JpHYu0Gw0avLEsLAsUulcCw\\_K8/edit?usp=sharing](https://docs.google.com/document/d/1wktosdaVAswWbC8z3JpHYu0Gw0avLEsLAsUulcCw_K8/edit?usp=sharing)

**Tier 2 strategy "Support Buddy"**

Within your whanau select a "Support buddy" who is geographically close to you and can be called on if act of defiance and meltdown begins to escalate. The buddy will provide support and will help you to support your safety action plan discussed in whanau meetings

Secondary to this the support buddy can also:

1. complete your register if you are away,
2. or place your class valuables in their lockable cupboard.
3. If a **student absconds** from class, you can call on your support buddy to watch over your class while you sight the direction the student has headed off. If you are on the field, have a responsible student follow them at a safe distance and sight the last location whilst on school grounds. A runner to the office with last known sighting and informing SMT who can make the call to follow or call parents/police.

**Tier 3 strategy "RED card"**

Each class will have a RED CARD with their classroom number on it. This is to be used in the case of a:

1. violent outburst,
2. a life threatening situation,
3. where the risk to student or staff safety is very high.

The RED card is immediately taken up to the office with a runner, while the teacher remains on the scene to keep the environment and students safe. This may include evacuating students to our assembly point on the field or to your support buddy's classroom etc. Then talking calmly to the student and reassuring them that things will be ok.

The RED card is an emergency call for SMT to provide immediate support.

Runners should state, where, what and who.

1. Where is the emergency?
2. What is happening and what is needed?
3. Who is involved.

SMT will come immediately to your aid. Whanau leaders or most experienced teacher will assume this role if SMT are not present. SMT will also determine if a lock down is needed or police involvement etc.

## Playground Duty

### Emergency Duty Card (coloured orange)

Each teacher and teacher aide will be given an emergency duty card.

This will be used by the teacher on duty if a serious or life threatening injury occurs. The duty teacher will remain with the student and they send the orange "Emergency duty card" with another student up to the staffroom.

ANY teacher (NOT just SMT or whanau leaders) can and should respond. (e.g. calling 111, getting epipen and delivering it personally to the duty teacher etc).

Remember when on duty to please wear your orange vest to be clearly visible.