



EVACUATION PROCEDURES

IN THE EVENT OF A THREAT TO THE SAFETY OF STUDENTS OR STAFF WITHIN ANY OF THE SCHOOL BUILDINGS THE SCHOOL EVACUATION ALARM WILL BE ACTIVATED

ON HEARING THE SCHOOL EVACUATION ALARM (CONTINUOUS RINGING OF THE EVACUATION ALARM) – EVACUATE ALL SCHOOL BUILDINGS IMMEDIATELY

IN THE EVENT OF THE EVACUATION ALARM NOT WORKING – A VERBAL WARNING SHALL BE GIVEN

ASSEMBLE AT THE EVACUATION ASSEMBLY AREA ON THE SCHOOL FIELD

STAFF TO ACCOMPANY GROUP OF STUDENTS THEY HAVE AT THAT TIME TO EVACUATION ASSEMBLY AREA WHERE THEY WILL LINE UP IN THEIR CLASSES

THE CLASS TEACHER WILL THEN IMMEDIATELY CHECK AND ADVISE WHANAU LEADER WHO WILL INFORM SENIOR WARDEN OF ALL BEING PRESENT AT THE TIME

STAFF SHOULD BE PREPARED TO MOVE TO AN ALTERNATIVE EVACUATION AREA IF DIRECTED

A DESIGNATED PERSON SHALL MEET EMERGENCY SERVICES AT FRONT OF SCHOOL

A MEMBER OF SENIOR TEAM OR EMERGENCY SERVICES WILL ADVISE THE ALL CLEAR